

**Core Question 1: Is the educational program a success?**

	Jan. 15	Feb. 15	Mar. 15	Comments	Next steps
<b>Student Enrollment</b>	610	609	615	<ul style="list-style-type: none"> <li>This month we have seen a number of students enroll and withdraw for a variety of reasons. Students have indicated that they are enrolling/withdrawing for a variety of reasons including: relocation, transportation concerns, school choice, and other reasons.</li> </ul> <p><b>Withdrawn: 8</b>  <b>Dropouts: 0</b>  <b>Enrolled: 24</b></p>	<ul style="list-style-type: none"> <li>In order to better follow up with students who plan to withdraw, the following measures are in place: students are asked to complete a school of intent form. This allows us to follow up with the school that the student intends to enroll in. It is clearly communicated to the parent/guardian that if the student is not enrolled within a week of their withdraw date, truancy will be filed.</li> <li>A binder is maintained by the Registrar to maintain documentation confirming the status of any individual that has withdrawn from T.C. Howe.</li> <li>The Registrar along with a fellow staff member collaborates to follow up with students listed on our Cohort list who are currently not attending T.C. Howe in order to maintain accurate records.</li> </ul>
<b>Student Attendance</b>	86.7%	81.6%	82.3%	<ul style="list-style-type: none"> <li>Through the Student Intervention Team which meets twice per week (once for MS and once for HS), a core group of staff members focus daily on monitoring and improving student attendance</li> <li>An attendance tracker has been created which allows the team to easily identify the level of intervention that needs to take place upon a student being absent from school               <ul style="list-style-type: none"> <li>3 Absences = Letter</li> <li>5 Absences = Parent Meeting</li> <li>8 Absences = Home Visit</li> <li>10 Absences = Truancy</li> </ul> </li> <li>Our attendance clerk, Assistant Principals, and Counselor meets with students and parents regularly to discuss their attendance as well as a plan of action to invest them in attending school.</li> </ul>	<ul style="list-style-type: none"> <li>Working to create a community partnership with Conexus in order to provide students with additional opportunities to actively and consistently engage in their education.</li> <li>Work closely with our staff and Indianapolis Police Department to conduct home visits during a time outside of the school day where we can likely make parent contact to address attendance concerns.</li> </ul>
<b>Student Suspensions</b>	7th- 6 8th - 10 9th - 13 10th- 4	7th- 10 8th - 13 9th - 16 10th- 4	7th- 20 8th - 25 9th - 13 10th- 4	<ul style="list-style-type: none"> <li>We've begun to gain momentum with the complete implementation of PlascoTrac to monitor student behavior. We have also made strides in providing consequences aside from</li> </ul>	<ul style="list-style-type: none"> <li>An intentional focus is being placed on the middle school to provide additional support and address behaviors that typically warrant suspensions. We currently have an ongoing administrative coverage</li> </ul>

	11th - 0 12th- 1	11th - 6 12th- 8	11th - 3 12th- 2	suspension to remedy behavior. Habitual student behavior problems are addressed through the SIT team to find the true underlying issue. Instead of providing immediate consequences for student behavior, the issues are discussed in a forum of teachers and administrators. As a team a solution is created and progress toward the remedy is monitored.	<p>schedule that places the Principal and two Assistant Principals on the floor for additional presence. We have also implemented a systematic approach to curb compliance violations that have typically lead to suspensions. Each period, students undergo a series of “culture checks” to monitor their uniforms and ID’s.</p> <ul style="list-style-type: none"> <li>The Administrative team has also met with the middle school team on an ongoing basis this month to better understand their concerns and struggles as it relates to classroom management and student misbehavior. A strategic action plan has been created by the Principal to address these concerns and to monitor the progress.</li> </ul>
<b>Student Expulsions</b>	0	7	0	<ul style="list-style-type: none"> <li>Zero students committed violations leading to expulsions</li> <li>We do currently have expulsions pending (expulsion hearing date scheduled)</li> </ul>	<ul style="list-style-type: none"> <li>We will maintain use of the SIT team and Dean’s office intervention to meet the behavior needs of our students.</li> </ul>

**Core Question 2: Is the organization in sound fiscal health?**

	Comments	Next steps
<b>SIG Funding</b>	<ul style="list-style-type: none"> <li>Amendments: Met with Admin Team to review current budget, actual cost of purchases, and projections. A draft of our first round of amendments has been compiled.</li> <li>The Principal and CRT will attend National ASCD Conference in LA (March 17 – March 19)</li> <li>Grants Manager attended the National Title 1 Conference in February</li> <li>An order was placed to support teachers with classroom materials</li> <li>Technology infrastructure is currently taking place (WIFI) in order to support technological academic instruction. The materials for the upgrade have arrived and the installation process has begun.</li> </ul>	<ul style="list-style-type: none"> <li>Will have a follow up meeting with the Administrative Team in order to make adjustments to the grant and submit the first round of amendments by the end of the month to relocate funds</li> </ul>

**Core Question 3: Is the organization effective and well-run?**

	Jan. 15	Feb. 15	March. 15	Comments	Next steps
<b>Staff Attendance</b>	97.6%	94.8%	97.0%	<ul style="list-style-type: none"> <li>As a team, we have worked hard to encourage teachers to be present in their classroom every single day. Within this reporting period, we have observed a number of teachers reporting that either they are ill or their child is ill and as a result, must utilize a PTO day</li> <li>To ensure effective instruction is still present in the absence of a teacher, we have worked hard to create a pool of strong building subs to implement provided lesson plans in the event of a teacher absence.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to work to reiterate to the staff, the importance of daily presence in order to maintain consistency for our students within the classroom.</li> </ul>
<b>Staff Retention</b>	95%	91%	100%	<ul style="list-style-type: none"> <li>In an effort to maintain intrinsic motivation for all staff members, the Admin team constantly refocuses conversations and the task at hand around student success.</li> <li>The admin team continues to be creative in ways in which we can celebrate staff performance and achievement such as staff shout outs and designating a staff member of the year</li> <li><b>Resignation: 0</b></li> <li><b>New Hire:</b> Guidance Counselor and two additional building subs</li> </ul>	<ul style="list-style-type: none"> <li>Continue to create a welcoming environment for all staff members in order to create and maintain a welcoming environment</li> </ul>

**Core Question 4: Is the school providing the appropriate conditions for success?**

	Jan. 15	Feb. 15	March. 15	Comments	Next steps
<b>IEP / 504 Plans</b>	104	105	111	<ul style="list-style-type: none"> <li>This reporting period, we saw an increase of students receiving Special Education services enrolling into our school. Our SPED team has been working to conduct transition meetings for all new students and making immediate contact in order to ensure we are supporting all needs of that particular student.</li> <li>The SPED team is currently working with the CSUSA Support Team in creating and finalizing our processes and procedures for the SPED team at Howe</li> </ul>	<ul style="list-style-type: none"> <li>Continue to work with Indiana IEP Resource in order provide professional development support for our SPED team</li> </ul>

<b>EL Students</b>	16	12	13	<ul style="list-style-type: none"> <li>• During this reporting period, we had a new student enroll who has very little experience in speaking English. Our ELL Coordinator spent three days working one on one with this student transitioning this student, providing support to teachers, and ensuring she is set up for success</li> <li>• Our ELL coordinator is working with our middle school team to ensure that ELL students are receiving proper accommodations</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to monitor the progress of our new ELL student in order to ensure that she is being successful</li> <li>• Our ELL coordinator is working on creating and delivering a PD plan to staff members on how to better support our ELL population</li> </ul>
<b>Parent Engagement</b>	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>• An open house was held for parents to come in and meet with their child's teacher as it relates to their current academic status at midterms</li> <li>• This quarter we have seen an increase of parent presence in the building. Parents are coming in for scheduled meetings with our guidance team, attendance team, SPED team, to do classroom observations, and to volunteer during the school day</li> <li>• A FASFA Help Session was held for parents for the purpose of ensuring that they have the knowledge base to support their child through this critical process</li> <li>• In order to increase awareness and the sense of urgency around ISTEP testing, a parent letter was sent out to the parents of all middle school students</li> <li>• A Family Game Night was held, an event where families were invited to come out and enjoy each other's company</li> </ul>	<ul style="list-style-type: none"> <li>• We are currently in the process of interviewing applicants to transition into our Parent Liaison position to provide additional support as it relates to parental engagement</li> </ul>
<b>Community Engagement</b>	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>• Members of the Rotary Club have volunteered within the building to assist in student tutoring and support us in hosting different school events</li> <li>• Bling, a girls club which promotes self-esteem and academic achievement comes in on a regular basis to meet with students and to expose them to different community and cultural events</li> <li>• Through a partnership with Gary Holland and Associates, the male students in our T9 and HYPE program were able to take a field trip out in the community to receive free haircuts and to learn</li> </ul>	<ul style="list-style-type: none"> <li>• The Student Service Club is currently working with local organizations such as the Humane Society and Gleaners to create volunteer opportunities with parents.</li> <li>• Through a partnership with Gary Holland and Associates, the female students in the HYPE/T9 program will take a field trip to get their hair and nails done and to learn about the real possibility of entrepreneurship</li> <li>• All staff members were provided with referral forms from Meridian Youth Services and a follow up</li> </ul>

				<p>about the real possibility of entrepreneurship</p> <ul style="list-style-type: none"><li>• Gallahue is an accessible resource available to both our students and their families</li><li>• During this reporting term, we have partnered with Butler University to host our S.W.A.G. (Students Will Achieve Greatness) event in order to provide content specific support to students as well as mentorship</li></ul>	<p>conversation has been scheduled for this group to speak to our faculty on how we can most effectively utilize their services in order to support our students</p> <ul style="list-style-type: none"><li>• We are currently working to plan a spring College Fair for students</li></ul>
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